

Rotary Club of Frederick
*2019 Service Partnership
Grant Application*



*Return application to:
Pat Hanberry
pathanberry@gmail.com*

SERVICE PARTNERSHIP GRANT GUIDELINES

The Rotary Club of Frederick desires to create service partnerships with Frederick County organizations whose missions enhance our local communities. In 2019, a total of \$40,000 is available to nonprofit organizations.

Eligibility Criteria

To be eligible for consideration, Rotary Service Partner applicants must:

- ✓ *Be an established 501(c)(3) organization;*
- ✓ *Provide services in Frederick County;*
- ✓ *Demonstrate a compelling need in the community which the grant project will address;*
- ✓ *Be willing to accept partial funding;*
- ✓ *Have a mission that is aligned with one of the following service areas:*
 - *Basic Education and Literacy*
 - *Water and Sanitation*
 - *Economic and Community Development*
 - *Peace and Conflict Prevention/Resolution*
 - *Maternal and Child Health*
 - *Health, Wellness and Disease Prevention*

Timeline

*Completed applications must be received by **October 31, 2018** at 5:00 p.m. The Rotary Club of Frederick will confirm receipt with an e-mail response. Applications received after this deadline will not be eligible for consideration.*

Service Partnership Grants will be awarded no later than November 30, 2018. Successful applicants will be notified in writing.

How to Apply

Organizations seeking to become Service Partners must apply using the writable PDF form available on www.frederickrotary.org and sent to pathanberry@gmail.com. **Requests will not be accepted in any other form.**

Additional Information

- A. *The Rotary Club of Frederick will make its decisions based upon the direct relationship to the six areas of interest as stated above, the number of people benefiting from the partnership, the need for support, and the amount of monies available.*
- B. *Organizations may be invited to meet with Rotary's Grants Committee to discuss the application.*
- C. *Successful bidders will be asked to accept their award in person at a January 2019 Rotary meeting and to submit a written report at the end of the project period.*
- D. *Grant monies must be expended within the 2019 Calendar year. Reporting on the partnership will be due within 60 days of the end of the partnership period.*

Section 1: Identifying Information

Name of organization:	
Address:	
Phone Number:	
Website:	
Name of principal contact for this application:	
Title:	
Address:	
Day phone number:	
E-mail:	

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Section 2: Applicant's Mission

Describe the organization's mission and purpose in 300 words or less.

Section 3: Amount of Funding Requested

Write in dollar amount requested

\$ _____

Section 4: Description of project for which grant funds are requested

The Rotary initiative that the project addresses:

- Basic Education and Literacy*
- Water and Sanitation*
- Economic and Community Development*
- Peace and Conflict Prevention/Resolution*
- Maternal and Child Health*
- Health, Wellness & Disease Prevention*

Describe in 500 words or less the project for which funding is being requested:

Describe the need for the project, and share some statistics supporting the need for this project

How many people do you expect to serve in this project in one year? Describe the demographics of the people to be served

Provide quantifiable expected outcomes from this project

Section 5: Rotary member volunteer involvement within the project.

While there is no requirement that Rotarians serve as volunteers in this project, any opportunity for this will be welcome. Therefore, list ways in which Rotarians may be involved in the project or organization and what they might learn from this activity.

List the ways in which the applicant will publicize the partnership with the Rotary Club of Frederick, such as announcements at meeting, articles in the press or newsletter, signage, etc.

Section 6: Additional Comments that may help in the grant making process

Section 7: Names and contact information of leadership team

<i>Title</i>	<i>Name</i>	<i>Email Address</i>
<i>Board President/Chair</i>		
<i>Executive Director/CEO</i>		
<i>Secretary</i>		
<i>Treasurer</i>		

Please check the box to certify the following:

- I certify that the applicant does not knowingly employ or do business with groups or individuals whose names appear on any list of the U.S. government, the United Nations, or the European Union of known or suspected terrorists.*

- I also certify that the applicant currently complies and will comply with all current U.S. laws and regulations governing charitable activities overseas.*

Section 8: Required Attachments

Proof of 501(c)(3) Status

- *Agency Budget*
- *Project Budget*

Please do not include annual reports, give away items, brochures, binders holding information, etc.

The Rotary Club of Frederick reserves the right to request any additional information from the applicant during the evaluation process.

Section 9: Authorized official for the applicant

I, the undersigned individual, hereby certify that I am authorized to submit this grant application on behalf of the named applicant and that the information provided in this application is accurate and complete to the best of my knowledge.

Signature of authorized official:

Date of signature:

Typed name of authorized official:

Title of individual in the organization:

Daytime telephone number:

E-mail: