



NEW MEMBER APPLICATION

Instructions to the Sponsor

Questions about the following process or an application should be referred to the club Secretary.

1. The person you propose for club membership should have attended at least two but no more than four club meetings and had an opportunity to meet members of the club. Explain to the candidate that membership is by invitation and that there is a review process. You will need a cosponsor, or, if you are nominating a member of your family, two cosponsors including a non-relative.
2. Members pay for lunches of prospective members. If your guest arrives before you do, greeters and other Rotarians will greet your guest and make him or her comfortable until your arrival.
3. Have the applicant go to the club web site, click on Membership Application in the left menu, complete the electronically fillable form, and submit it electronically. Provide your applicant with your endorsement statement and the name of the cosponsor(s). *It is not necessary for you and/or the cosponsor(s) to print and sign the application.* Incomplete applications will be returned for completion.
4. Once the applicant has electronically submitted the completed application, the club Secretary will keep you informed of its progress. *Emailed applications are preferred as they are processed immediately. Paper applications are still accepted, but will need to be scanned by the club secretary.*
5. After filing, the Secretary forwards the application to the club's Membership Committee for approval and to the Classification Committee for the applicant's Rotary classification to be assigned.
6. After review, the Membership Committee sends its recommendation on the applicant to the club's board of directors which issues final approval on all applications. The board meets monthly to review applications, and may accept or overrule the committee's recommendation, either positive or negative.
7. Upon board approval of the application, the applicant is proposed to the club membership. Members have 17 days to voice any objection. The board reviews any objection and may either support or dismiss the objection. The board again has the final decision on all applications.
8. After the 17-day comment period, a member of the Rotary Information Committee, usually the immediate past president, meets with the applicant, explains the purposes of Rotary and member obligations, invites the applicant to become a Rotarian, and collects initiation fee and pro rated annual dues.
9. Once the club Secretary has received notification of the incoming member's payment of dues and the initiation fee, the Secretary requests the President and the sponsor to schedule the incoming member's induction. The applicant is then inducted into the club at a regular club meeting.

Cost of Membership

The sponsor needs to convey the following financial requirements and recommendations to the applicant.

Required Annual Expenses

Annual dues (\$175 is tax deductible)	\$350	Pro rated based on date of induction
One-time club initiation fee	50	First year only
Meals (\$14 per week for 50 weeks)	700	Maximum if 100 percent attendance
Total Required Expenses	\$1,100	Maximum

Recommended Annual Expenses

50/50 scholarship raffle	\$100	\$2 for 3 tickets for 50 weeks
Rotary Foundation contribution (all tax deductible)	100	Or more. There is no maximum.
Total Recommended Expenses	\$200	



Rotary Club of Frederick Member Application

To the applicant: Please enter all information requested only electronically. Do not print and complete. You may electronically file additional pages and/or your résumé if you like. Thank you.

Date of Application

Personal Information

First Name, Middle Initial, Last Name

Check your preferred form of address Mr. Ms. Mrs. Miss Dr. Rev. Other

Name as you would like it on your Rotary badge

Your date of birth

Spouse or partner name or nickname (optional)

Home address

Home telephone

Home email address

Colleges or universities attended with degrees and any honors awarded

Dates of military service and highest rank attained

Avocations or hobbies

Length of time lived or worked in the Frederick County area

Current Professional Affiliation

Employer Or, check here if retired

Employer address

Your title

Work telephone

Work email address

Your postal address preference Home Office

Your email address preference Home Office

Professional Background

For each employer over the last ten years, please list the employer's name, your dates of employment, position and notable professional accomplishments. In this entire section, refer to an electronically filed résumé if you like.

Please list any corporate boards of directors on which you have served with dates and offices held.

Please list any business and professional associations in which you have served with dates and offices held.

Community Service

Please list local, state or national nonprofit organizations where you volunteer or have volunteered with dates of involvement, offices held and significant personal accomplishments, honors and awards. For this entire section, refer to an electronically filed résumé if you like. Rotary equally values community organizations of a family nature which you may list under the next item.

Please list community organizations of a family nature where you have volunteered or are or were a member, and your roles and accomplishments. These could include schools, fraternal organizations, athletic associations, etc. Listing church work is optional.

Please list charitable giving activities in which you have been involved including as a donor.

Please list any elective public offices in which you serve or served and dates of service.

Rotary Service

Are you now or were you a member of a Rotary Club, or do you have a close family member who is or was a member of a Rotary Club? If so, please name the club(s) and give the dates of your and/or your family member's membership. Please indicate offices held and committees on which you served, and if you are a Paul Harris Fellow.

Please tell us what you believe your membership will add to the Rotary Club of Frederick.

Additional Information (Optional)

Applicant: Here you may add any other information which you feel would be helpful in considering your application.

Classification

In the more than 32,000 clubs around the world, Rotarians are classified by profession or industry. For large clubs such as the Rotary Club of Frederick, no more than ten percent of members may be in the same classification. Below are classifications currently used by the Rotary Club of Frederick. Please enter the classification which is closest to your occupation in the box below the list. If no classification is a good fit, please indicate what new classification would be the best fit for your occupation.

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|------------------------|--------------------------|------------------------|---------------------|
| Accounting | Cleaning Services | Insurance | Restaurant Dining |
| Advertising | Community Foundation | Investment and Finance | Retail |
| Agriculture | Dental Practice | Law Practice | Salon or Spa |
| Architecture | Education | Manufacturing | Security |
| Athletics | Elder Care Services | Marketing | Signs |
| Auction Sales | Employment Agency | Material Handling | Strategic Planning |
| Audio/Video Services | Engineering | Medical Practice | Telecommunications |
| Auditing Services | Financial Planning | Moving and Storage | The Arts |
| Automotive Services | Funeral Directing | National Defense | Tourism |
| Aviation | Government | Newspaper | Transportation |
| Banking | Hardware | Office Equipment | Travel Service |
| Biotechnology Research | Historical Society | Petroleum Products | Venture Capital |
| Building Industry | Honorary [do not select] | Pharmacy | Veterinary Medicine |
| Building Materials | Hospital Administration | Psychology | Youth Development |
| Building Trades | Hospitality | Public Relations | Other |
| Business Services | Human Services | Real Estate | |
| Chamber of Commerce | Information Technology | Religion | |

Classification Requested

I herby certify that the information on this application is true and correct and that I either live or work in Frederick County.

Applicant: Enter your name below. Do not print and sign the application.

Applicant's Name

To Be Completed By the Sponsor and Cosponsor(s)

Applicant: Have your sponsor provide you with his or her endorsement statement explaining why you would be an asset to the Rotary Club of Frederick and enter it below¹. Thank you.

Sponsor's Certification

I certify that this applicant is personally known to me and that I believe he or she is a person who lives and works according the Rotary Four Way Test. As the one sponsoring this person as a member of this club, I pledge to help this applicant become actively involved in Rotary and our club's activities for at least the first year of membership, to meet the 50-percent minimum attendance requirement, to join and participate in at least one club committee and to become a sustaining member of the Rotary International Foundation.

Applicant: Enter your sponsor's name and telephone number below.

Name of Sponsor	<input type="text"/>	Telephone Number	<input type="text"/>
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Cosponsor's Certification

One cosponsor is required or two including an unrelated cosponsor if the applicant is related to the sponsor. I certify as a cosponsor that I know and recommend this applicant to become a member of the Rotary Club of Frederick and will help the applicant become an active member of the club.

Applicant: Enter your cosponsor's name and telephone number below.

Name of Cosponsor	<input type="text"/>	Telephone Number	<input type="text"/>
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Additional Cosponsors (Optional)

Name of Cosponsor	<input type="text"/>	Telephone Number	<input type="text"/>
Name of Cosponsor	<input type="text"/>	Telephone Number	<input type="text"/>
Name of Cosponsor	<input type="text"/>	Telephone Number	<input type="text"/>

Applicant: Click the button below to file the application with the Rotary Club of Frederick. If your résumé is being submitted with the application, email it separately to cattailjoolz@comcast.net. Thank you.

SUBMIT

¹ If the sponsor is related to the applicant, this question needs to be answered by an unrelated cosponsor.